



Holy Family School  
245 Owl Drive  
Ottawa, Ontario K1V 9K3  
Phone: 613-521-0475  
Fax: 613-521-0798  
Email: Holy.Family@ocsb.ca  
**hfa.ocsb.ca**

**Vulnerable Sector Check**

This letter is to confirm that \_\_\_\_\_, is applying to volunteer at  
HOLY FAMILY.

Volunteer activities at the school will likely include the volunteer working with school aged children who are deemed to be "vulnerable" by the nature of their age and dependence on others.

Volunteer activities may vary and could include attending field trips while being in a supervisory role over children, working one on one with children for academic support, and/or meeting with children in areas of the school that are not supervised at all times.

I understand that this letter should serve to waive the fee for your regular service.

Should a volunteer require same-day service for a vulnerable sector check, they would assume the costs of such service.

Regards,

Tania Gonsalves  
Holy Family school Principal

